

**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

**Auburn YMCA-WEIU
BOARD OF DIRECTORS
Regular Board Meeting Agenda
April 16, 2024 – 5pm
Location – Currier**

- | | | |
|--------------|--|-----------------------------------|
| I. | Call to Order: | Robert Scarbrough |
| II. | Mission Moment | |
| III. | Welcome New Board Members | Robert Scarbrough |
| IV. | Consent Agenda: | Robert Scarbrough |
| | A. Acknowledgement of any conflict of interest | |
| | B. Approval of the February 27, 2023 Board Meeting Minutes | |
| | C. Approval of Committee Minutes | |
| V. | Finance Report: | Anne Marie Smith/Michael Barrigar |
| | A. Financial Report | |
| | B. Resolution - Near Memorial Trust | |
| VI. | Board Chair Report: | Robert Scarbrough |
| VII. | Branch Report: | |
| | A. CEO Report – Cheryl Pusztai | |
| | B. Branch Updates – Amy Wallner | |
| VIII. | Annual Support Campaign | Amy Wallner |
| IX. | Camp Assessment | Cheryl Pusztai/Amy Wallner |
| X. | By-law Approval: | Robert Scarbrough |
| XI. | Executive Session | Robert Scarbrough |
| XII. | Adjournment | |

**Upcoming Events:
Healthy Kids Day April 23rd – YMCA**

Board Retreat April 27th 7am – 10am Currier

**YMCA Donor Social – May 15th
Prison City North
4:00 – 6:00pm in the Barrel Room**

NEXT MEETING: May 21, 2024

YMCA-WEIU
Board of Directors Meeting Minutes
Date: February 26, 2024 @ 5 pm
This meeting was at Lyons Bank 311 Grant Ave ., Auburn, NY 13021

Present	Staff Present
Bob Scarbrough Ryan Donahoe Lucas Ferrin Kelley Gridley Gary Guariglia Maggie Janish Jessica Kolodzie Ray McKee Marie Nellenback: Present via Zoom Will Page Ann Marie Smith Dan Walter Dawn Wayne Chris White	Josh Royce YMCA of CNY Cheryl Pusztai- YMCA of CNY Amy Wallner Stephanie Bales Benda Salico Mission Moment Michael Barrigar
Excused	Documents distributed by email
Patrick Carbonaro Stephanie Devito Claire Petrosino	<ol style="list-style-type: none"> 1. February Meeting Agenda 2. January Board Meeting Minutes 3. Finance meeting Agenda. 4. Governance Meeting Minutes January 4. 5. Governance Meeting Minutes February 6 6. New Board Member Bios. 7. Building & Property Meeting Minutes 8. Auburn Y Bylaws 9. Strategic Plan final doc. 10. Strategic Plan internal doc. 11. YCNY Auburn Y Assessment Doc.

Call to order at 5:00 pm by Bob Scarbrough

Item	Decision & Action Required
<p>Mission Moment: Brenda Salico Auburn Y Preschool Director Brenda shared a success story from our Y preschool programs. The Y accommodated a single mom's request to include her child in the Y summer preschool program. This child struggled with social skills and independence mainly due to his lack of socialization during COVID-19. The child progressed through the summer program UP3 and is currently enrolled in UPK with the Y. The UPK enrollment allowed the child to obtain support services through the school, and the Y helped the mom with financial assistance for before and after-school care. The child will move on to Kindergarten in the fall without needing further services.</p>	<p>N/A</p>
<p>Consent Agenda: Acknowledgement of any conflicts of interest Approval of the January 16, 2024 Board Meeting Minutes Approval of Committee Minutes</p>	<p>Motion: Will Page Move to approve the consent agenda:</p> <p>Second: Ann Marie Smith</p> <p>Approved unanimously No Conflicts of Interest.</p>
<p>Finance Report: Anne Marie Smith / Michael Barrigar January Revenue \$18,031 to the good. Productivity rate reduced to 64.9% The 2023 Year end audit is the week of March 4, 2024</p> <p>Mike reported that most of the conflict of interest forms had been returned.</p> <p>The YMCA Insurance policy was discussed. Chris White questioned if claims made by the Y increase the rate for the policy. Mike reported a nationwide increase of 22%, but this is not because of Y's claims. This policy will not have any claim-related increases because it is written; however, an increase is possible next year.</p> <p>There was further discussion regarding the Director DNO premium. Previously, it had a 5 million dollar maximum and a 5-million-dollar cap. The insurer now provides a different policy, which is a 3-million-dollar max and cap. This policy is less expensive. Delmonico Insurance has provided an opportunity for a gap policy, which in total will provide the same coverage as prior years with a \$300 savings. It has been determined that the Board will have to vote on this expenditure once it progresses.</p>	<p>Motion: Maggie Janish Move to approve the February Finance Report Second: Ann Marie Smith Approved unanimously</p> <p>Motion: Maggie Janish Move to approve payment of the Y Insurance policy. Second: Ann Marie Smith Approved unanimously</p>

<p>Board Chair Report: Bob Scarbrough</p> <p>Strategic Plan There are three main focuses (goals) of the strategic plan. Childcare Re-imagine Camp New facility</p> <p>Bylaws The committee with NYS Alliance Representative Rob Tatoro. They will take a month to review. This will be distributed to the board, which is asked to comment via email. Please reference the section area when you do so. The new bylaws will be presented for a vote at the April BOD Meeting. Please note that a 2/3 (12-member) vote will be required to approve the bylaws.</p> <p>New Board Members Nominated Christina Selvek Employed by the City of Auburn Grants/ Capital Projects. David Tehan Former board member and an Attorney</p> <p>Heartfelt thanks were extended to Dawn Wayne and Jessica Kolodzie as their time on the Board ends.</p> <p>They were recognized for their years of dedicated service and thanked for their many contributions to the board and the Y.</p>	
<p>Governance Committee: Bob Scarbrough New board member nominations Christina Selvek Employed by the City of Auburn Grants/ Capital Projects. David Tehan Former board member and an Attorney</p> <p>Slate of Officers Chair: Bob Scarbrough Vice Chair: Maggie Janish Secretary: Dan Walter Member at Large: Chris White</p>	<p>Motion: Gary Guariglia Move to approve new Board Members Second: Dan Walter Approved unanimously</p> <p>Motion: Will Page Move to approve slate of officers for 2024 Second: Dawn Wayne Approved unanimously</p>
<p>2024 Capital Projects: Chris White</p> <p>HVAC Unit for pool planned to arrive mid-April. Priorities are the skylights in the gym Jeff has an estimate to take care of all 8 for \$5500</p> <p>Other priorities include Front steps: \$7500 estimate Pool pump \$12 -14,000 estimate.</p>	

<p>The Drainage pipe over the A/ R pool has been repaired. The \$7500 quote ended up being a \$12,000 repair. It is anticipated this will be an insurance claim.</p> <p>There is a quality issue with the new roof completed over the A/R pool in 2023.</p> <p>Waiting on assessment from the manufacturer, hoping the repair will fall under warranty. Pavers have been applied to the roof for now to minimize further issues with its movement.</p> <p>Camp Jeff has a list of items that need to be addressed at camp. Jeff will do a walk-through to see what damage winter may have done and then prioritize expenditures based on safety and musts versus wish list.</p> <p>Dawn suggested looking at community partnerships for supplies and manpower.</p>	
<p>YMCA of Central New York Assessment Cheryl Pusztai</p> <p>See complete assessment in BOD packet for 2/26/25 meeting and located on the BOD Portal.</p> <p>The assessment report is an assessment but also an opportunity to mark achievements.</p> <p>Membership</p> <p>It is growing back and trending with the rest of the country. 80-85% of pre-Covid.</p> <ul style="list-style-type: none"> • Scholarship program revamped. The next step is more education in the community. • Third-party partnerships (Health Insurance) Have contracted with three and there is opportunity to look at more. • Service & Value Opportunities to be intentional <p>Health & Wellness Solid programs. It is essential to ensure programming suits members because program and membership retention go hand in hand. Identified opportunities for teen/ youth programming and safety around water</p> <p>Camp A good way to build revenue. Day Camp and resident camp offerings have been adjusted to suit demands.</p> <p>Facility Developing a capital plan for 5-10 years. Important to look at ongoing needs as this contributes to membership.</p>	

<p>Governance Solid board Milestones are the new strategic plan and bylaws.</p> <p>Marketing Solid and is comprised of all the basics.</p> <p>Financial Development The Annual Campaign is the foundation for the Y's financial development. Milestone: the Y was able to jump up the goal in 2023</p> <p>Staff Structure Took a hard look at productivity staff changes were made and it has paid off.</p> <p>Business The significant milestone was getting Michael in place.</p>	
<p>Annual Campaign: Amy Wallner</p> <p>Amy updated the Board on the campaign (\$22,00) to date and Annual dinner sponsorships.</p> <p>BOD was asked to start moving toward securing dinner sponsorships and actively campaigning for the Major Gifts portion of the ASC.</p> <p>Dawn Wayne asked everyone to help secure at least two donors, if possible.</p> <p>Amy shared the need for new donors and requested the BOD reach out to her via email to confirm individuals they would like to reach out to.</p>	

Motion: Will Page

Move to go to executive session

Second: Chris White

Approved unanimously at 6:21 pm

Respectfully Submitted,
Stephanie Bales



FOR YOUTH DEVELOPMENT®
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YMCA-WEIU
Finance Committee

April 9, 2024
4:30 pm Zoom Meeting
See email for Zoom Invite

Mission Statement:

The YMCA puts Christian principles into practice through programs that build healthy spirit, mind and body for all.

AGENDA

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|--|------------------|
| I) Call to Order | Anne Marie Smith |
| II) Consent to Approve agenda and March 26, 2024 Finance Committee Meeting Minutes | Anne Marie Smith |
| III) Review of Financials & Dashboard
March 2024 | Michael Barrigar |
| IV) Updates
a. Expenditure Policy
b. 2023 YE Audit Status | Michael Barrigar |
| V) Discussions | All |
| VI) Adjourn | |

Auburn YMCA

Finance Committee Meeting March 26, 2024

4:38pm at the Auburn YMCA 1st Floor Conference Room

Also available via Zoom

Committee Attendance: Anne Marie Smith (zoom), Bob Scarbrough, Ray McKee (late via zoom)

Excused: Marie Nellenback

Staff Attendance: Cheryl Putzai, Amy Wallner, Michael Barrigar, Denise Guzewicz

4:38pm Call to Order by Anne Marie Smith

- I. Consent to approve agenda and Meeting minutes for February 13, 2024 Meeting:
 - a. Motion to accept minutes, made by Anne Marie Smith, Seconded by Bob Scarbrough
 - b. Approved Unanimously
- II. February 2024 Dashboard and Statement of Activity
 - a. Revenue for the month is \$296,681.15 while expenses are \$256,043.10 which resulted in a surplus of \$40,638.05. This surplus is driven by the recognition of \$50K from the Stanley Metcalf Foundation as Grant dollars for the HVAC Project. Adjusting for this grant money, Revenue still out performs budget by \$10,585.08. While this adjustment depicts a net deficit of (\$10,638.05); February's financial still outperforms the anticipated budget.
 - b. Revenue under budget due to the following:
 - i. Membership revenue for February 2024 was over anticipated budget by \$3,017, again out performing 2023's YTD's projections. Membership units are up 86 units over last year at this time, standing at 1,682 units.
 - ii. Special Events, Rental Revenue, are in line with 2024's budget. Preschool anticipated holding a "Special Event" but pushed it out to a future date. There was a pool rental that occurred which was not budgeted.
 - iii. Preschool contract is right on par with budgeted revenue. There was an anticipation to use approximately \$5K of OCFS Stabilization Grant dollars in February 2024. This money was not used in February and will be utilized in a future time period. This grant money was received in 2023 and remains on the balance sheet.
 - iv. Contribution Budget Variance MTD and YTD directly related to the recognition of \$50K from Stanley Metcalf Foundation towards the HVAC Project. This money was booked to Deferred Revenue in October 2023. First invoice was booked towards this project in February and paid for using these funds. Auburn YMCA received \$30K from St. Agatha Foundation. Dollars are on the balance sheet in Deferred Contributions (7410).
 - v. Program revenue out performed MTD and YTD budget through February. This is directly related to Preschool's Wrap Care and SACC Program Revenue. Preschool Wrap Care is up \$2,870. Moravia, Weedsport, and Owasco SACC sites are up a combine \$4,345. Auburn's YMCA SACC site is up \$8,482 for the month.
 - vi. Investment Income posts interest income from Tompkins Trust Accounts specifically our Savings Account and our Maintenance Reserve Account and is on par with 2024's budget.

- c. Actual Expenses exceed budgeted expenses:
 - i. Salaries and Benefits are within MTD budget. Payroll Tax include Workers Comp, Disability, and Unemployment Insurance. Unemployment Insurance was more than anticipated for the month of February due to unexpected claims. Please know that these three components are used in the calculation of the Productivity Ratio, currently at 62.8%. Also, note that the \$50K from the HVAC is also used in this Ratio Calculation. Adjusting for the HVAC dollars, the Productivity Ratio is still favorable at 69%.
 - 1. Michael Barrigar shared he discovered a fraudulent unemployment claim after investigating further into a suspicious situation. NYSDOL has established an online web portal to help prevent in the future.
 - 2. Bob Scarbrough asked if the productivity ratio total of 62.8% reflected YTD. Michael Barrigar confirmed this is a YTD total.
 - ii. Expenses in the Professional Services category are all accounted for, but anticipated expenses were less overall. We surpassed last year's spending in this category in part because the YCNY management fee was not a February 2023 item.
 - iii. Supplies are down for all programs across the board. The major cost of Supplies are down in Admin (\$2,534) and Building and Maintenance (\$1,456). These two departments comprise 61% of the variance under budget.
 - iv. Utilities are under budget by \$2,782. Maintenance and Repair is up \$9,172 MTD for items related to door controls and door repairs, probes for swimming pools, but more importantly \$4,062 was spent to replace conduit replacement for rotted electrical conduit that was suspended over the Swimming Pool pump and leak in the basement of the YMCA.
 - 1. Anne Marie Smith asked if expense for door includes key pad for preschool from grant. Mike Barrigar confirmed it is included.
 - 2. Amy Wallner spoke about how Michael Barrigar is tracking maintenance expenses with Jeff Herrick.
 - 3. Roof over the AR Pool was discussed and status provided. Inspection will be done by Redwoods group and report provided. We are in a waiting game.
 - v. Dues and Fees are on par with budget.
- d. Change in Net Assets for February 2024 surpassed a budgeted loss of (\$27,42480) with a surplus of \$40,638.05. This surplus is driven by the recognition of \$50K from the Stanley Metcalf Foundation as Grant dollars for the HVAC Project. Adjusting for this grant money, Revenue still out performs budget by \$10,585.08. While this adjustment depicts a net deficit of (\$10,638.05); February's financial still outperforms the anticipated budget.
 - 1. Michael Barrigar introduced new Administrative Assistant Denise Guzewicz. Amy Wallner explained grants are a major priority and a portion of Denise's time will be to help support with grants among other things in the office to support our team
- e. Balance Sheet Items:
 - i. There is a new GL Account in use, "Construction in Progress", account number (6980). This account will capture all Capital Project Expenditures for a fiscal

year. Currently this account identifies accumulated dollars for three projects totaling \$75,270.10: (1) HVAC Project at \$53,000, (2) Pool Pump Project at \$11,270.10, and (3) Roof Drain Repair Project at \$11,000. To also note on the Balance Sheet, Auburn's Maintenance Reserve Account's balance is now \$91,381.67.

1. Bob Scarbrough pointed out that this dollar amount are expenses for repairs but do not appear on the Statement of Activity.
 - a. Michael Barrigar responded that since these repairs are capitalized they will make its way to the fixed assets at the end of the year regardless. Listing these projects costs in CIP allows a quick synopsis of what has been spent for the year towards Capitalized expenditures. These dollars will then be scrutinized by the Auditors and moved to a fixed assest account, which are also on the balance sheet as a non-current asset.
- f. Additional notations made by Michael Barrigar
 - i. Dannible and McKee onsite audit work was performed Monday 3/4 through Friday 3/8/2024. Overall the onsite audit was positive. There are a couple open items we are working through but they are minor. Recommendations and discussions were in general, but related to Software, Grant Management, and a New Accounting Standard, Current Expected Credit Losses or "CECL".
 1. There is not a lot of knowledge base left at the Auburn YMCA with Active Operations software. It is not user friendly. Has limitations for reporting. We have 2 years left on contract. There is training being set up.
 - a. Bob Scarbrough asked about getting out of the Active contract.
 - b. Michael Barrigar responded that it would cost upwards of \$95K to get out of the contract as it is based on projection of Credit Card fees Active could get over next 2 years.
 2. Daxko has a Grant Management tool that Michael Barrigar will try to utilize and capture all Grant info going forward.
 3. CECL is Current Expected Credit Losses and we are to provide a memo of our Allowance of Doubtful Accounts policy.
 - a. Michael Barrigar responded to Auditors that this will be 5% of our Current Accounts Receivable balance.
 - g. Floor open, no questions or objections regarding February's submitted financial reports.

Meeting adjourned at 5:30pm

Variance Report
Auburn YMCA-WEIU
3/1/2024 - 3/31/2024

Account Group Variance Explanation

Revenue

Contributions	While our Annual Support Campaign lags slightly behind, contributions exceeded budget thanks to a generous contribution towards Camp Projects in the amount of \$7K. Foundation revenue is isolated to an annual receipt of Dorothy George Trust. Although our monthly Foundation revenue is underbudgeted; it is surpassed year to date. Last Year the YMCA recognized \$125K YTD from Emerson Foundation and Stanley Metcalf Foundation.
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Special Events and Rental Revenue	\$50 represents the Application fee for the Auburn Downtown Mile. This fee occurred in February of last year. Pool rental is \$1,192 and is related to Coast Contract. Budgeted \$990 but under Contracts and Grants.
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Contracts and Grants	Preschool contract is within 99% of the \$64,500 budgeted. March 2024 budget for this category includes Coast Contract of \$990 (see above) and \$2K of St. Agatha Grant dollars. Currently this revenue is in the Deferred Revenue account and we anticipate to recognize revenue just dollars from Deferred. Note, last year there was over \$74K in OCFS Grant dollars recognized in addition to \$20K from St. Agatha Foundation.
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Membership Fees	Membership continues to outperform budgeted numbers.
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Program Revenue	Program Revenue success is driven by SACC performance. Auburn YMCA SACC site was up \$6,922 and Weedsport was up \$1,406 over budget for the month.
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Investment Income	Investment Income posts interest income from Tompkins Trust Accounts specifically our Savings Account and our Maintenance Reserve Account and is on par with 2024's budget. A transfer of \$30K from the General Endowment account into our operating account occurred as budgeted.
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Expenses

Salaries, Benefits, and Payroll Taxes:	Salaries and Benefits below MTD budget. Payroll Tax include Workers Comp, Disability, and Unemployment Insurance. These components, YTD, as compared to our YTD revenue result in a 60.4% Productivity Ratio.
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Professional Svc	Professional services are up over budgeted resulting from a Dannie and McKee invoice of \$7,500. Last year at this time billing in the amount of \$7K occurred in February and March. YTD Professional Services are right on par with anticipated budget.
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Supplies	YTD Supplies are under budget by \$24 in which "Supplies" include House keeping, Building and Maintenance, Office, and Program Supplies. The following line items are down YTD, Building Maintenance Supplies (\$8,940), Office Supplies (\$4,800), Programming supplies (\$2,600), and Child Care food expenses (\$3,752). House Keeping supplies are on par with anticipated budget YTD of \$8,599.
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Variance Report
Auburn YMCA-WEIU
3/1/2024 - 3/31/2024

Account Group Variance Explanation

Revenue

Occupancy	Conversely, Occupancy Expenses are over budget by \$24K. Components in this category include Utilities (Gas, Electric, Water/Sewer), Maintenance/Repairs, and Liability Insurance. YTD, Gas expense is over by \$3,752 of its budgeted \$19K. The water and sewer costs are up \$1,500 and this is related to the pool pump issue and leak. Facilities is working with the City of Auburn to get a credit on the usage charge from water loss. Electricity is within \$50 of the budgeted \$21K YTD expense. Maintenance and Repairs budget YTD is set at \$4,600 through March and is \$17K over budget. This includes non-capitalized repairs such as Skylight Project, Door Upgrades and Repairs, Electrical Conduit Replacement. Supplies and Occupancy accounts will continue to be monitored as we move into the next budget year.
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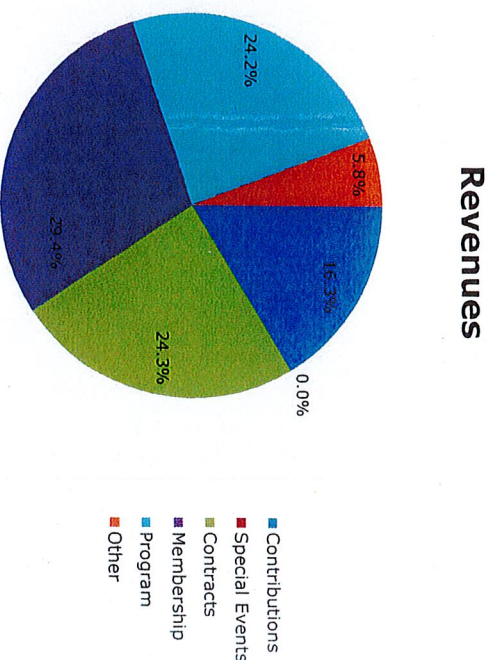
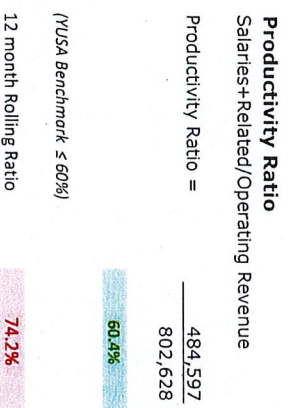
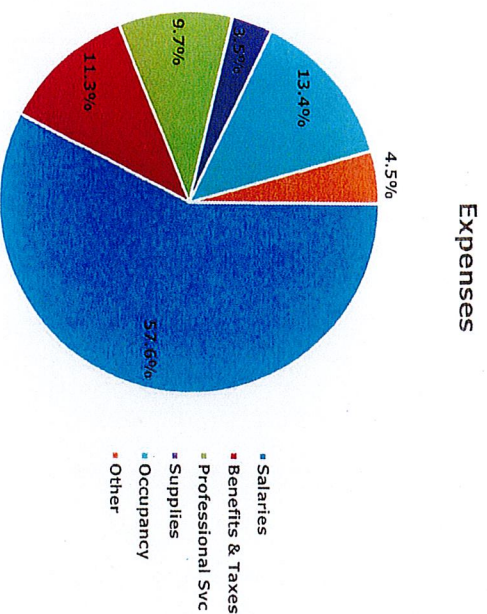
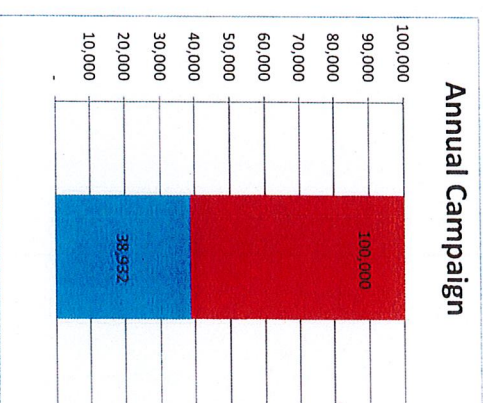
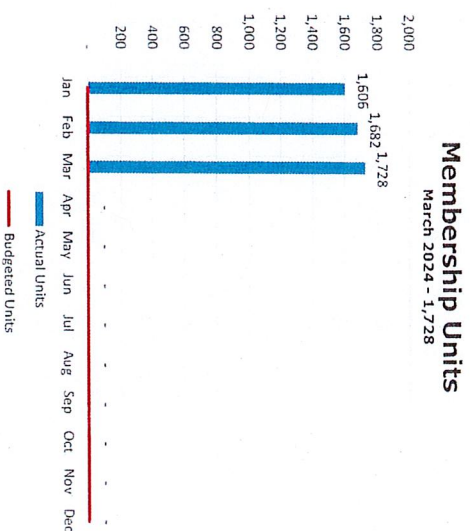
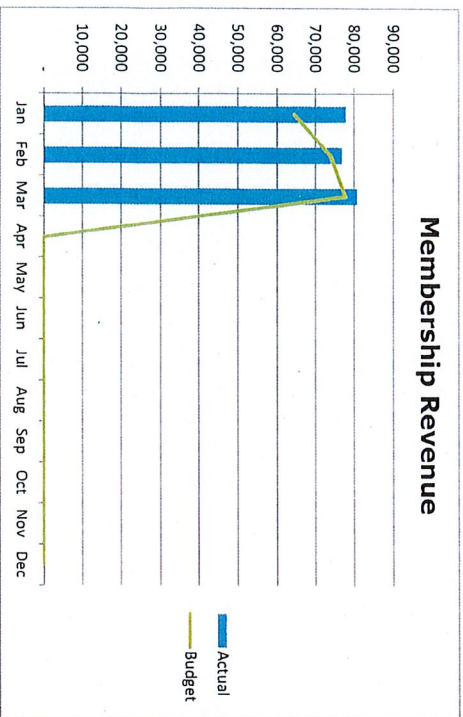
Travel / Conferences & Meetings / Dues & Fees	Travel expenses are related to hotel stays for State Swim Meet - on a side note- The E boys (8yrs. Old and younger) won the state championship with 4 boys. There were three team records were broken. Two swimmers made it to USA Zones which is a regional Northeast swim meet in Webster, NY. Conference categories are related to 2024 Annual Meeting. Dues and Fees are on par with budget. Combined, these expenses are within 98% of their budgeted totals.
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Change in Net Assets	Although we fell short of our monthly surplus goal, March continued to produce positive results. YTD we are off from last year's surplus but we have significantly less Foundation support and no major grant award recognized. While we still require the help of our community partners, the Auburn YMCA has been able to be more financially self resilient with a YTD surplus of \$99,299.
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ADDITIONAL NOTES	The AR Pool Pump Project is complete but not all costs are recognized or received as of yet. There is an invoice for plumbing that is not yet received and we need to capture any direct labor hours involved in this project by YMCA facility's staff.
	Active Training is to occur 4/15/2024. This is a major training date.

Auburn YMCA-WEIU Financial Dashboard

03/31/2024 INTERIM REPORT



Association Summary

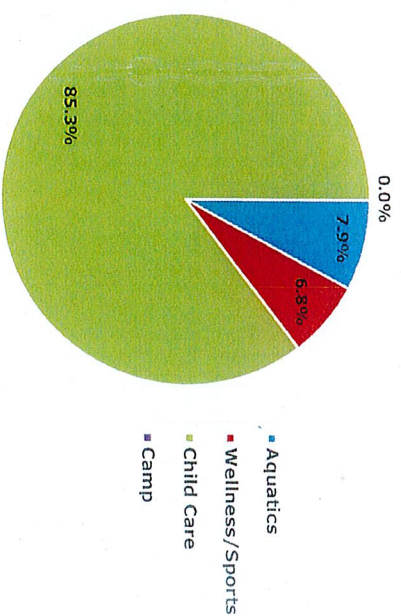
	Actual	MTD Budget	Variance
Revenue			
Contributions	12,834	6,646	6,188
Foundations	5,066	29,792	(24,726)
Annual Campaign	17,879	27,825	(9,946)
Special Events	(50)	-	(50)
Contracts/Grants	63,559	67,490	(3,931)
Membership	80,885	77,800	3,085
Program:			
Aquatics	5,519	8,675	(3,156)
Wellness/Sports	4,130	5,929	(1,799)
Child Care	52,674	39,106	13,568
Camp	-	-	-
Other	36,231	34,451	1,780
TOTAL	278,728	297,714	(18,986)
Expenses			
Salaries	130,375	148,729	18,354
Benefits & Taxes	25,018	25,463	445
Professional Svc	29,142	20,542	(8,599)
Supplies	7,330	16,369	9,039
Occupancy	33,666	24,821	(8,845)
Other	12,430	11,290	(1,140)
TOTAL	237,960	247,214	9,254
Net Change in Assets	40,768	50,500	(9,732)

Statement of Financial Position

Operating Cash	842,380
Board Designated Cash	773,881
Other Current Assets	4,763,582
Noncurrent Assets	4,787,861
Total Assets	11,167,704
Current Liabilities	694,362
Noncurrent Liabilities	182,868
Total Liabilities	877,230
Net Assets	10,290,474
<i>Unrestricted</i>	6,761,283
<i>Temporarily Restricted</i>	2,132,407
<i>Permanently Restricted</i>	1,396,784
Total Liabilities & Net Assets	11,167,705

	Actual	YTD Budget	Variance
Contributions	31,082	19,938	11,145
Foundations	61,124	29,792	31,332
Annual Campaign	38,932	58,834	(19,902)
Special Events	(50)	1,000	(1,050)
Contracts/Grants	195,356	204,267	(8,910)
Membership	235,769	225,170	10,599
Program:			
Aquatics	15,351	17,765	(2,414)
Wellness/Sports	13,125	15,460	(2,335)
Child Care	165,674	127,839	37,834
Camp	-	-	-
Other	46,264	43,336	2,928
TOTAL	802,628	743,401	59,227
Expenses			
Salaries	405,008	450,533	45,525
Benefits & Taxes	79,589	78,250	(1,340)
Professional Svc	68,565	68,820	255
Supplies	24,731	48,773	24,042
Occupancy	94,033	69,977	(24,056)
Other	31,404	35,745	4,341
TOTAL	703,329	752,096	48,767
Net Change in Assets	99,299	(8,695)	107,994

Program Revenue



Investment Accounts

	12/31/2023	Market Value 3/31/2024	Variance
General Endowment	3,416,721	3,538,202	121,480
Capital Endowment	920,195	965,249	45,054
	4,336,917	4,503,451	166,534

YUSA Benchmarks

	Benchmark	Current
Unrestricted Net Assets as % of Total Assets	≥ 60%	65.7%
Current Ratio (liquidity)	≥ 1.5	2.33
Annual Charitable as % of Operating Revenue	≥ 15%	16.3%
Operating Margin	≥ 3%	12.4%

Period 3 March 2024

Account Group		Account Group Name	Period 3 March 2024				Year to Date 2024						
			Actual	Budget	\$ Variance	Last Year	\$ Variance	Actual	Budget	\$ Variance	Last Year	\$ Variance	
Revenue	01	Contributions	35,778.95	64,263.06	-28,484.11	135,004.93	-99,225.98	131,138.79	108,563.67	22,575.12	258,710.89	-127,572.10	
	03	Special Events	-50.00	0.00	-50.00	-299.72	249.72	-50.00	1,000.00	-1,050.00	661.78	-711.78	
	07	Rental Revenue	4,212.50	2,780.00	1,432.50	2,785.00	1,427.50	10,317.50	8,340.00	1,977.50	8,692.00	1,625.50	
	10	Contracts & Grants	63,559.36	67,490.00	-3,930.64	87,509.96	-23,950.60	195,356.22	204,266.52	-8,910.30	290,420.86	-95,064.64	
	11	Membership Revenue	80,885.06	77,799.91	3,085.15	74,552.95	6,332.11	235,768.97	225,170.32	10,598.65	215,332.66	20,436.31	
	13	Program Revenue	62,323.78	53,710.21	8,613.57	92,566.29	-30,242.51	194,150.05	161,064.48	33,085.57	212,151.67	-18,001.62	
	14	Sales	647.57	445.64	201.93	393.41	254.16	1,598.72	1,320.95	277.77	1,625.16	-26.44	
	15	Investment Income	31,340.82	31,204.17	136.65	1,438.69	29,902.13	33,730.18	33,612.51	117.67	4,131.28	29,598.90	
	16	Miscellaneous Revenue	29.62	20.84	8.78	272.37	-242.75	617.87	62.52	555.35	344.84	273.03	
	Total Unrestricted Revenue		278,727.66	297,713.83	-18,986.17	394,223.88	-115,496.22	802,628.30	743,400.97	59,227.33	992,071.14	-189,442.84	
	Total Restricted Revenue		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Total Revenue		278,727.66	297,713.83	-18,986.17	394,223.88	-115,496.22	802,628.30	743,400.97	59,227.33	992,071.14	-189,442.84	
	Expenses	21	Salaries & Wages	130,374.98	148,728.72	18,353.74	169,234.04	38,859.06	405,007.56	450,532.56	45,525.00	539,618.47	134,610.91
		22	Employee Benefits	10,995.23	12,382.15	1,386.92	20,239.08	9,243.85	38,616.08	39,461.97	845.89	66,777.54	28,161.46
		23	Payroll Taxes	14,022.83	13,081.27	-941.56	14,439.47	416.64	40,973.31	38,787.66	-2,185.65	51,494.89	10,521.58
		24	Professional Services	29,141.62	20,542.41	-8,599.21	15,640.62	-13,501.00	68,564.84	68,819.59	254.75	41,594.36	-26,970.48
25		Supplies	7,329.94	16,368.65	9,038.71	16,355.26	9,025.32	24,730.70	48,772.71	24,042.01	35,934.90	11,204.20	
26		Telephone	962.65	1,008.00	45.35	1,291.49	328.84	3,087.13	3,024.00	-63.13	3,633.08	545.95	
27		Postage	0.00	0.00	0.00	30.82	30.82	900.00	725.00	-175.00	561.64	-338.36	
28		Occupancy	33,665.61	24,820.90	-8,844.71	39,246.15	5,580.54	94,032.75	69,976.62	-24,056.13	66,549.28	-27,483.47	
29		Equipment	1,121.52	2,455.70	1,334.18	2,673.90	1,552.38	5,005.93	6,968.86	1,962.93	6,385.73	1,379.80	
31		Printing & Publications	781.83	1,191.67	409.84	3,997.97	3,216.14	1,962.74	3,575.01	1,612.27	4,308.22	2,345.48	
32		Travel Expenses	1,709.68	950.00	-759.68	0.00	-1,709.68	1,948.48	1,350.00	-598.48	0.00	-1,948.48	
33		Conference & Meetings	3,268.96	818.11	-2,450.85	4,239.54	970.56	5,044.60	5,327.06	282.46	4,724.54	-320.06	
35		Dues & Fees	4,435.01	4,641.67	206.66	4,480.09	45.08	13,305.03	14,100.01	794.98	13,669.27	364.24	
39		Miscellaneous Expenses	150.00	225.00	75.00	0.00	-150.00	150.00	675.00	525.00	98.66	-51.34	
Total Unrestricted Expenses		237,959.86	247,214.25	9,254.39	291,868.43	53,908.57	703,329.15	752,096.05	48,766.90	835,350.58	132,021.43		
Total Restricted Expenses		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Total Expenses		237,959.86	247,214.25	9,254.39	291,868.43	53,908.57	703,329.15	752,096.05	48,766.90	835,350.58	132,021.43		
Change in Net Assets		40,767.80	50,499.58	-9,731.78	102,355.45	-61,587.65	99,299.15	-8,695.08	107,994.23	156,720.56	-57,421.41		

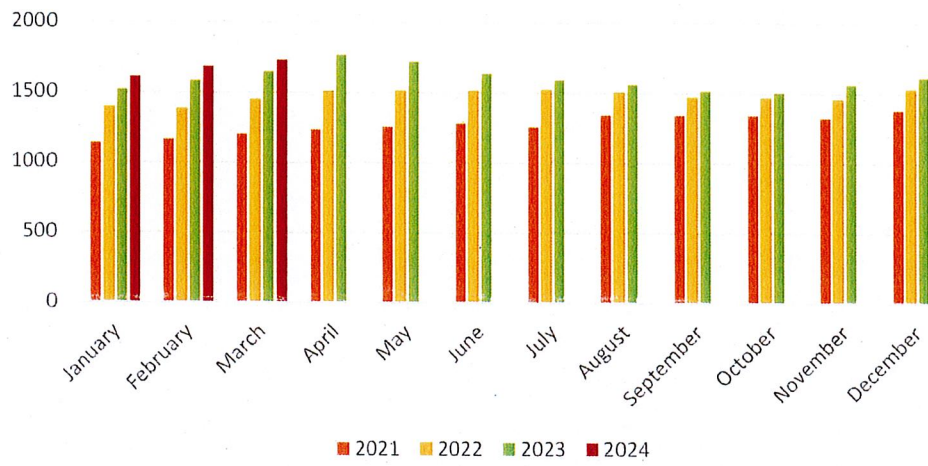
Statement Of Financial Position Report
Auburn YMCA-WEIU
03/31/2024

Account Number	Account Name	Mar 31 2024	Mar 31 2023
		Account Balance	Account Balance
6030	Petty Cash Funds	400.00	400.00
6110	Operating Cash	342,515.24	572,156.75
6111	Cash Payroll	19,076.16	4,780.63
6112	Camp Maintenance Reserve	215,113.21	181,220.59
6113	Auburn Maintenance Reserve	144,095.00	128,572.43
6114	Money Market Cash	480,388.88	406,121.73
6117	Bon-Ton Roulet (6117)	117,109.83	45,328.93
6118	Bon-ton Checking	5,190.00	2,818.24
6119	Bon Ton Savings	0.00	175,568.69
6120	M&T Checking	37,393.83	62,777.83
6121	Courtney Komanecy Scholarship	17,236.90	18,650.77
6130	General Maintenance Reserve	130,646.24	130,623.78
6150	Special Club Account	35,883.54	44,159.63
6161	Skaneateles Special Acct	0.00	0.00
6301	Accounts Receivable (6301)	71,212.60	5,250.00
6305	Customer Accounts Receivable	97,336.02	69,157.15
6307	Future Customer Accounts Receivable	182,868.47	204,125.63
6320	Accr. Interest Receivable	3,781.91	4,156.05
6390	Allowance for Uncollectible Debt	-6,960.00	-6,960.00
6400	Pledges & Grants Rec	5,000.00	0.00
6410	Contributions Receivable	0.00	19,792.87
6500	Inventory	5,847.37	5,847.37
6610	Prepaid Insurance	34,500.26	14,068.67
6620	Prepaid Expenses - Other General	1,436.25	0.00
6690	Prepaid Expenses - Other	46,636.50	29,463.74
6700	Long-Term Investments	4,396,916.88	3,893,111.50
6710	Heritage Club Investments	27,498.57	26,562.76
6810	Beneficial interest in perpetual trusts	1,761,129.24	1,656,472.18
6911	Land	669,774.56	669,774.56
6912	Land Improvements	18,573.10	18,573.10
6919	A/D Land Improvements	-18,573.10	-18,573.10
6921	Building	2,521,083.00	2,521,083.00
6922	Building Improvements	6,838,371.68	6,761,011.72
6928	A/D Buildings	-2,395,833.00	-2,391,333.00
6929	A/D Building Improvements	-4,768,023.74	-4,623,105.55
6930	Maintenance Equip	33,069.71	33,069.71
6931	Program Equipment	602,593.32	602,593.32
6932	Furniture & Fixtures	207,803.60	207,803.60
6933	Office Equipment	171,997.37	165,443.50
6934	Camp Equipment	95,880.32	95,880.32
6935	A/D Maintenance Equip	-30,919.73	-28,426.78
6936	A/D Program Equipment	-575,040.42	-557,768.59
6937	A/D Furniture & Fixtures	-207,455.42	-206,678.81
6938	A/D Office Equipment	-156,722.25	-153,073.47
6939	A/D Camp Equipment	-95,880.33	-93,718.81
6960	Other Assets (6960)	6,500.00	6,500.00
6980	Construction In Progress	78,253.02	0.00
Total Assets		11,167,704.59	10,703,282.64

Statement Of Financial Position Report
Auburn YMCA-WEIU
03/31/2024

Account Number	Account Name	Mar 31 2024	Mar 31 2023
		Account Balance	Account Balance
7110	Accounts Payable (trade)	84,467.39	85,003.73
7120	Customer Account Credits	10,157.16	10,623.01
7130	Refund Clearing Account	40.00	0.00
7200	Accrued Expenses	2,850.00	0.00
7210	Accrued Salaries & Wages	56,121.70	76,051.65
7221	Accrued Employer FICA	-1,522.29	0.00
7251	Accrued YMCA Retirement	0.00	9,503.23
7311	Federal Tax Withheld	0.60	0.00
7343	NYS Disability Withheld	666.70	970.46
7344	NYS Paid Family Leave	1,416.51	2,599.82
7370	Sales Tax Payable	1.91	0.00
7371	County Sales Tax Payable	2.47	0.00
7410	Deferred Contributions	121,609.92	0.00
7421	Contract Liabilities - Gift Certs	10,319.65	10,092.00
7430	Contract Liabilities- Membership	45,574.44	34,819.92
7440	Contract Liabilities- Bon Ton	19,749.26	7,064.60
7450	Contract Liabilities - Programs	259,650.00	258,780.00
7455	Contract Liabilities - Camp/CC	266,124.92	249,797.89
Total Liabilities		877,230.34	745,306.31
8000	Net Assets Without Donor Restr	5,166,292.60	5,166,292.60
8010	Net Assets With Donor Restrict	3,633,848.06	3,529,191.00
8011	Net Income	1,117,222.02	1,117,222.02
Total Net Assets		9,917,362.68	9,812,705.62
Total Net Assets without Donor Restrictions		6,283,514.62	6,283,514.62
Total Net Assets with Donor Restrictions		3,633,848.06	3,529,191.00
Total Net Assets		9,917,362.68	9,812,705.62
2023 Income Over Expenses		280,449.57	145,270.71
2024 Income Over Expenses		92,662.00	0.00
Adjusted Net Assets		10,290,474.25	9,957,976.33
Total Liabilities and Net Assets		11,167,704.59	10,703,282.64

Auburn Y Membership 2021-2024 Comparisons





Auburn YMCA-WEIU
Membership Report
March 2024

Category	Yearly	Monthly	2/29/2024	3/31/2024	Diff
Youth	\$ 318.00	\$26.50	296	323	27
Young Adult	414.00	34.50	125	116	-9
Senior	546.00	45.50	232	242	10
Adult	558.00	46.50	290	354	64
Health Center	678.00	56.50	218	219	1
Family	1056.00	88.00	461	418	-43
Family/HC	1296.00	108.00	60	56	-4
Memberships (units)			1682	1728	46

Auburn YMCA

Scholarship Reporting by Dept for **March 2024** Year to Date

	YTD Actual	YTD Budget	Prior YTD
Aquatics - (Dept 2)			
Program Revenue	15,351.49	17,765.00	18,840.00
Scholarships	0.00	0.00	0.00
Net Revenue	\$ 15,351.49	\$ 17,765.00	\$ 18,840.00
	0.0%	0.0%	0.0%
Wellness / Sports - (Dept 3 & 5)			
Program Revenue	13,125.00	15,460.00	13,953.50
Scholarships	0.00	0	0.00
Net Revenue	\$ 13,125.00	\$ 15,460.00	\$ 13,953.50
	0.0%	0.0%	0.0%
Youth Childcare (Dept 7)			
Program Revenue	6,571.00	6,150.00	5,160.00
Scholarships	0.00	0.00	48.00
Net Revenue	\$ 6,571.00	\$ 6,150.00	\$ 5,208.00
	0.0%	0.0%	-0.9%
Preschool (Dept 8)			
Program Revenue	59,349.91	55,200.00	44,548.10
Scholarships	-1,270.50	-1,879.54	-1,879.54
Net Revenue	\$ 58,079.41	\$ 53,320.46	\$ 42,668.56
	2.1%	3.4%	4.2%
SACC (Dept 9)			
Program Revenue	104,962.45	77,205.60	140,318.19
Scholarships	-3,939.30	-8,836.58	-8,836.58
Net Revenue	\$ 101,023.15	\$ 68,369.02	\$ 131,481.61
	3.8%	11.4%	6.3%
Camp (Dept 10)			
Program Revenue	0.00	0.00	0.00
Scholarships	0.00	0.00	0.00
Net Revenue	\$ -	\$ -	\$ -
	#DIV/0!	#DIV/0!	#DIV/0!
Total Programs			
Program Revenue	\$ 199,359.85	\$ 171,780.60	\$ 222,819.79
Scholarships	\$ (5,209.80)	\$ (10,716.12)	\$ (10,668.12)
Net Revenue	\$ 194,150.05	\$ 161,064.48	\$ 212,151.67
% of Scholarship	2.6%	6.2%	4.79%
Membership (Dept 13)			
Program Revenue	268,072.34	261,564.50	245,734.35
Scholarships	-32,303.37	-36,394.18	-30,401.69
Net Revenue	\$ 235,768.97	\$ 225,170.32	\$ 215,332.66
% of Scholarship	12.05%	13.91%	12.37%
Total Scholarship	\$ (37,513.17)	\$ (47,110.30)	\$ (41,069.81)



Office of Children and Family Services

This is to certify that

Tyme Baez

participated in

Foundations in Health and Safety e-Learning

Aug 22, 2024

presented by

Early Childhood Education and Training Program

This 5 hour training can be used to fulfill NYS OCFS training requirement(s) in:

- Nutrition and Health Needs of Infants and Children
- Statutes and Regulations Pertaining to Child Day Care
- Safety and Security Procedures
- Child Day Care Program Development
- Child Abuse and Maltreatment Identification and Prevention
- Education and Information on the Identification, Diagnosis, and Prevention of Shaken Baby Syndrome

0.5 CEU



ROCKEFELLER COLLEGE
PROFESSIONAL
DEVELOPMENT PROGRAM
UNIVERSITY AT ALBANY
STATE UNIVERSITY OF NEW YORK





AUBURN YMCA-WEIU
2 William Street
Auburn, NY 13021
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www.auburnymca.org

RESOLUTION

The undersigned secretary of Young Men's Christian Association & Women's Educational & Industrial Union does hereby certify that at a meeting of the Board of Directors of YMCA, ("Corporation") on 04/16/2024, at which a quorum was present and acting throughout, the following resolution was approved by a majority vote of the entire board:

RESOLVED that the Corporation approves adding Michael Barrigar as authorized signer, in addition to Cheryl Pusztai, Amy Wallner, Anne Marie Smith, and Bob Scarbrough, for the following Tompkins Community Bank Accounts: 111194447; 111194412; 111200587; 1411247044; 111201028; 1411194447; 8140073091; and the following M & T Bank accounts: 9883216823; and 15004245742471.

RESOLVED that all prior actions by the Corporation or any officer, member or employee thereof pursuant to any of the Corporation's prior signatures with Tompkins Community Bank and M & T Bank are hereby ratified and affirmed.

Dated:

Corporate Secretary



FOR YOUTH DEVELOPMENT®• FOR HEALTHY LIVING• FOR SOCIAL RESPONSIBILITY

The YMCA Mission:
The YMCA puts Christian principles into practice through programs that build healthy spirit, mind and body for all.



AUBURN YMCA-WEIU
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RESOLUTION

The undersigned secretary of Young Men's Christian Association & Women's Educational & Industrial Union does hereby certify that at a meeting of the Board of Directors of YMCA, ("Corporation") on 04/16/2024, at which a quorum was present and acting throughout, the following resolution was approved by a majority vote of the entire board:

RESOLVED that the Corporation authorizes Michael Barrigar, Director of Finance/HR to act on behalf of the Auburn YMCA – WEIU as it relates to the Wilson J Near Sr and Ruth J Near Memorial Trust, which is managed by Canandaigua National Bank.

RESOLVED further that CNB may rely on this Resolution until receipt of a certified copy of a resolution specifically revoking or modifying this Resolution.

Dated:

Corporate Secretary



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The YMCA Mission:
The YMCA puts Christian principles into practice through programs that build healthy spirit, mind and body for all.

YMCA Investment Committee
Auburn YMCA 1st Floor Conference Room
01/16/2024 8:30am - Minutes

Present Committee Members: Rich Newman, Tony Franceschelli, Parick Carbonaro,

Absent Committee Members: Marie Nellenback and Mary Beth Leeson

Staff Members: Cheryl Pusztai, Amy Wallner, and Michael Barrigar

Financial Advisors: Tompkins Financial Advisors - Mike Zoanetti, VP – Senior Wealth Advisor

Other Absent: John Shea, VP – Senior Portfolio Manager

The meeting was called to order at 8:30 am.

Rich Newman started meeting with a question on the status the HVAC unit and now pool issue, [AR Pool Pump needs to be replaced]. Michael Barrigar provided HVAC unit is still in the works, scheduled for April time frame. We are waiting for prints. We did get \$50,000 from Stanley Metcalf Foundation to go toward the HVAC unit. Michael Barrigar also noted that Jeff Herrick put together a 5-year capital project plan for other items but HVAC unit is a go.

Meeting Minutes for October 17, 2023 were reviewed. Patrick Carbanaro identified and recommended a change to the language referring to a line in the minutes that stated “....Denise had a pretty established draw schedule”, recommended that “pretty” is removed and replaced with “an established draw schedule”.

Michael Zoanetti stated that typically there were four draws a year out of the endowment fund and one draw out of the capital fund.

Motion made by Tony Franceschelli to approve the October 17, 2023 minutes. Seconded by Patrick Carbanaro. Passed unanimously.

Mike Zoanetti began meeting by addressing the group that John Shea could not be in attendance due to a medical procedure that occurred abruptly. Jon did give Mike Zoanetti some comments to pass along regarding the portfolio.

Mike Zoanetti offered that if there are cash needs for the year, it can be raised accordingly. Markets in general are at a short term high. Had a great fourth quarter. Typically raise cash a few months out if we need it.

Investment Policies are in good order, 60/40 – Stock to Bond for the General and 70/30 – Stock to Bond for the Capital. Policies were put in place April 2023. Denise Tabone signed off on those before she left. Policies need to be updated every three years. Mike Zoanetti looks at them periodically.

Signors are Cheryl and Anne Marie. If this needs to be changed there is a resolution that can be sent to YMCA and another informational form along with minutes from the meeting where the change was made.

Cheryl Pustzai stated that she was put on as signor during transition period and before Michael Barrigar came on. The other signor is Anne Marie Smith, Treasurer of the Board. Recommend that Michael Barrigar should be.

Patrick Carbanaro asked if resolution was just in respect to the Investment Portfolio. He stated that this came up in the By Laws review with check signing. Mike Zoanetti stated that this is just for Investment accounts so Mike Zoanetti can take direction on moving money. Investment Account can have as many signors as we want but there is only a need of one signor, there is no dual signature control. A majority of the organizations Mike Zoanetti works with have multiple signors on the account where only one person can act or give direction.

Patrick Carbanaro asked Michael Zoanetti, if Mike Barrigar or Cheryl Pusztai called and said raise a million dollar in cash and move it to the M&T account, would Michael Zoanetti act on this request? Response from Mike Zoanetti, yes under present conditions. There is nothing in place to stop that or at any dollar level.

Patrick Carbanaro suggested a cap that less than \$100,000 take direction from one signor but over \$100,000 direction would need to be brought forth by two signors. Patrick pointed out that this was a concern on the By Law review.

Mike Zoanetti stated that transactions are not frequent and follows a draw schedule presented to the Investment Committee. If there are more controls wanted they can be put into place.

Mike Zoanetti reviewed the General endowment. If cash needs to be raised this will need to be discussed. There is about \$44,000 cash available in this account and \$20,000 in the Capital Endowment cash, earning about 5.02%. If cash is needed there is FDIC protection on the cash. Whenever cash is raised they will look to readjust the allocation weights to rebalance the funds. Overall, cash held is limited to about 1% to 2%.

Mike Zoanetti reported numbers as of December 31st. Overall managing with high quality names. Net of fees we are right on the bench, a little ahead of 3-year bench mark by 1/2% and a little behind our 1-year number but Tompkins understands it is due to not having some of the big names like Tesla or Meta. Per John Shea, on a 2 year look back the portfolio is ahead of the S&P by 40 basis points. No changes are needed.

Going into an election year, GDP boosted by government funding. John Shea also wanted to share that elections have not had an impact on portfolios other than being positive. Regardless of party affiliation, impact is roughly the same on average. Although consumers are still strong there are cracks in the consumers with rise in credit card debt and auto loan delinquencies. Currently in a pause for a wait and see. Do have a couple new bond funds, lowering the duration and raising the yield to help manage some interest rate risk but keep quality high and yield up.

Discussion with Mike Zoanetti present:

Patrick Carbanaro asked if there would be any changes to the equity basket. Mike Zoanetti said that they like the names that are current. No changes are necessary. Mike Zoanetti stated that if cash is required then there would be a change but it depends on what those cash needs are.

Michael Barrigar stated that he reviewed the draw schedule from years past and it seems to be that it was based on a 4% draw on a 12-month rolling average and it ends up being about a \$35,000 draw for the Capital Fund. Michael Barrigar also stated that Denise's draw sheets were tiered and represented

different draw percentages. Michael Barrigar questioned if that was for the committee to decide maybe we need to take a different draw percentage. Rich Newman stated it is a committee decision that is made each year based on previous years list of needs. The HVAC unit was referenced as an example of a need.

Rich Newman stated we need to figure out when the HVAC unit project will occur. Michael Barrigar responded the earliest is April. Mike Zoanetti reminded the committee that even if cash is raised, current earnings are 5.02%, which is a good return on cash.

Patrick Carbanaro asked for confirmation of the HVAC cost and what amount has been raised by foundation support. Michael Barrigar responded that Metcalf was the only money in right now. Amy Wallner stated we will probably go to Emerson. Cheryl Pusztai added we would probably take money from M&T account in the amount of \$168,000 as well.

HVAC project is \$328,000 project with about a \$120,000 gap currently. Cheryl Pusztai pointed out that there would be other Capital projects outside of this HVAC project. Michael Barrigar added there may be IT equipment related purchases needed but will try to work through operation cash flow.

Tony Franceschelli stated since cash is going to be needed soon, we should raise cash now and get the 5% rate.

Patrick Carbanaro stated that if we raise \$60 to \$70,000 we are still within the investment policy. Cash will be available and Board can then decide if money should be pulled out of the General Endowment. Funds raised are for HVAC capital project. This is not part of the cash draw as budgeted from General Endowment. Cash being raised is for capital projects and will be available in case there is no Foundation support.

Rich Newman stated if we raise cash and spend it, then it is no longer in our endowment. We still need to keep going back to foundations for support because we want to replace spent endowment funds.

Patrick Carbanaro stated that there would not be a recommendation to the Board until after we know foundation support and what dollar amount is exactly needed. There is nothing to move forward to the Board at the moment.

Rich Newman established next meeting date to be **April 16, 2024 at 8:30am.**

Meeting adjourned at 9:13am.

Respectfully Submitted,

Michael S. Barrigar,
Director of Finance/HR

Building & Risk Meeting Minutes
YMCA Little House Conference Room
March 11, 2024

Attendees: Bob Scarbrough, Amy Wellner, Jeff Herrick and Chris White (Chair)
Absent: Cheryl Pusztai, Ray McKee, Jeff Munn, Andy Tehan and Charlie Wallace

Meeting called to order at 5:07PM

Roof Repair - Jeff Herrick started the meeting with an update on the current roof situation. Jeff states a meeting will be taking place on March 12, 2024 at 1:00pm with the insurance company to discuss the current state of the YMCA roof. Who is responsible for the roof repairs and who is responsible for the cost of the roof drain over the A/R pool.

A/R Pool Pump – Jeff states he is waiting for two fittings to complete the pool pump installation which were on backorder and should be in on March 12. The new pump is not up and running as we are still in fitting mode. The pump is still losing water. The water bill was not as bad as they thought, it was only \$400 for the past three months. Should have the new pool pump installed by next week (March 18-22). Jeff is required to have a licensed plumber on site while the work is being done and he has Bianco's helping with the install.

Camp Sign - Town of Niles requires a permit to install the sign near the roadway at the entrance of Y camp. The cost of the sign permit was waived by the Town of Niles. A&M graphics are getting a quote together for the cost of the sign. The frame for the sign has been completed. Special thanks to Carl Weber and Steve Balyczak for sourcing the lumber from Brookside Lumber (which was donated) and their time building the sign frame. Bob Scarbrough suggested a small placard be attached to the sign recognizing those people involved with making the sign. It was also suggested that a small solar light be fixed to the sign frame to illuminate the sign. Some trees in the area of the sign location need to be taken down and will cost approx. \$1,600.

Camp Drainage Project – Jeff has made several attempts to contact Tim Snyder from Cayuga County Soil and Water to discuss the drainage project with no response from him. Bob asked if we have the \$22k budgeted for our share of the project and at this time it was undetermined which account the money would come from. It is a granted project which the YMCA is responsible for 25% of the cost.

Camp Facility Update – Jeff put together a 5 year plan for capital improvement at camp. Jeff has listed several building projects that need to be addressed and awaiting estimates from contractor to complete the individual jobs. Bob suggested putting together a list of projects that need to be done this year prior to the start of camp, if possible, and other items that can be addressed in the fall and spring of next year.

Donations – Dawn Wayne's mother wished to make a contribution to the camp renovation and made a \$3k donation to the annual campaign.

Camp Work Day – Bob asked about a cleanup day at camp and Amy stated that they can't do a cleanup day until the water is turned on and the bathroom are functioning. Typically have a cleanup day sometime towards the end of May. Jeff states the flat roof on the main cabin needs to be replaced. The current roof has deteriorated to the point where it is not properly pitched which causes the standing water on the roof after a rain fall. Jeff is waiting on job quotes to get the roof replaced. Amy states

some jobs can be completed before camp starts and others will have to wait until fall. The infirmary is one point of interest that needs to be addressed sooner than later. Amy also stated that the roadway near the camp needs to be repaired again, as it is every year, by Skaneateles Excavation. The annual cost to repair the roadway and divert the runoff rain water is approx. \$20K. Further discussion will take place at a future meeting.

Next meeting date will take place at the Y Camp on April 15 at 5:00PM

Meeting Adjourned 5:34PM

Respectfully Submitted
Chris White (chairman)

Auburn YMCA-WEIU Governance Committee

Minutes from February 6, 2024 Meeting – 6:15PM – 7PM

The Governance Committee meeting was held on February 6, 2024 and brought to order at 6:17pm virtually through Zoom. We will be discussed the following:

1. Finalized Auburn YMCA Bylaws – There was to be a separate meeting with the committee. The meeting was held. Discussion was around the class of members. Message was shared with the committee that Board Members were the only class of voting members and bylaws were corrected to reflect that. Bylaws were to be shared with the entire board for February meeting and comments back to Bylaws Task Force Committee by March 18, 2024.
2. New Board Members – Christina Selvek and David Tehan – Moving forward with sharing bios for vote in February 27, 2024 meeting.
3. Committees – New committees will be as follows according to the updated bylaws once approved:
 - (i) Executive
 - (ii) Governance
 - (iii) Finance and Audit
 - (iv) Building and Risk Management
 - (v) Investment
 - (vi) Fund Development – New

Note – Eliminated HR/Camp/Membership & Marketing – will need to move board members to new committees

4. Committee Charters and Commissions – Need to establish commissions followed by charters for all committees. Will establish template for committees to use when Bylaws approved.
5. 3rd Retreat – March 28, 2024 5pm-8pm location Currier. This session was scheduled to be focused on Fundraising and Philanthropy
6. Next Meeting will be proposed on April 16, 2024 at 6pm at the Auburn YMCA.
7. Meeting concluded at 6:37pm.



**FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

Camp Y-Owasco Final Report

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Executive Summary

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Proposed Vision Statement

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Proposed Strategic Priorities

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Overall Recommendations

- Pricing
- Philanthropy



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Proposed Vision Statement

Option #1

We believe our experience introduces new adventures that broaden horizons and build better foundations in skills, values, character, and healthy relationships. As a result, Camp Y-Owasco is able to engage generations of stakeholders in a way that cannot be replicated anywhere else.

Option #2

Our vision is to deliver a memorable and relevant experience while remaining true to our heritage. We develop leaders of character and transform the lives of children and their families from the Auburn community and central NY.

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FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Proposed Strategic Priorities

Facility Asset Management

Goal – To ensure the success of long-term maintenance and improvement of the entire Owasco campus.	Objectives Design a funding plan to address deferred maintenance Develop systems that maintain facilities at an established standard
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Staffing

Goal – To create a culture where everyone feels welcome and Owasco is seen as the employer and camp of choice.	Objectives Develop plan to increase summer staff salaries Enhance staff training strategies and that better addresses the most pressing needs of the camper community
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Other Areas of Focus

The desire is for the Auburn Y to provide stronger resources regarding marketing, philanthropy and DEIB initiatives. These resources will allow Y-Owasco staff to focus on core camp priorities such as programming, facilities and staffing. Diversity, Equity, Inclusion and Belonging should be woven throughout all priorities.

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